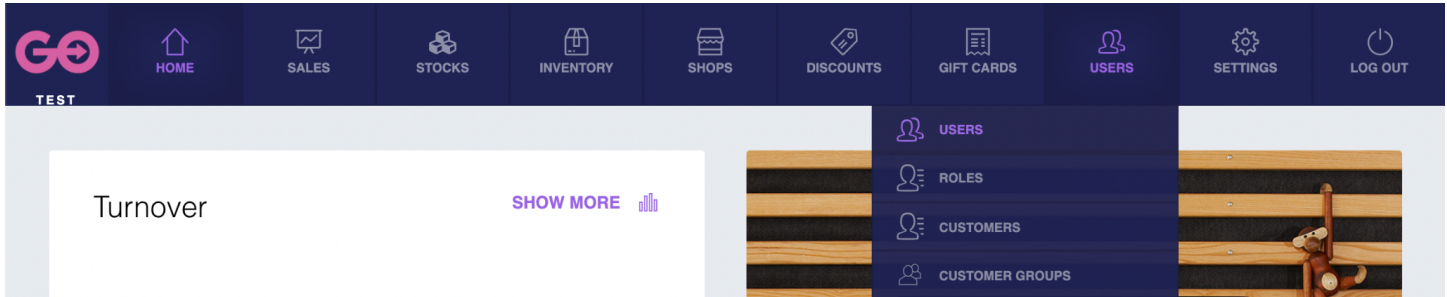# Step 1 / 7

Before you create the organization in the Ordin backoffice, you need to create a User in the Extenda/Superb backoffice. Navigate to the Users tab:

Create a new user:

Name: The name of the user can be used to differentiate between online order and POS orders.

Email: The email is used when setting up the integration with Ordin.

Password: The password is used when setting up the integration with Ordin. Choose a safe and unique password!

Role: This user needs a role with all the permissions needed for the integration to work. This includes ability to create universal integration, read and post order and customers, read shops, products, price regions, stock values, gift cards and more.

Step 2 / 7

To connect Ordin to the Extenda/SuperbGo API you need to create an organization in the Ordin backoffice.
https://komoku-prod.web.app/

General info

Active

Name

Subdomain (must be unique)

Default country code   DK ▾

Locale   da_DK ▾

Active: Only active organizations will get a website.

Name: The display name of the entire organization.

Subdomain: The subdomain of the website that will be created for the organization. The landing page will be [subdomain].ordin.online. The subdomain must be unique and not used by any other organization!

Default country code: The country code of the country the organization operates in.

Locale: The preferred locale of the organization.

Features

Auto sync with extenda ☐

Sold out check ▾

Customer enabled ☐

Loyalty enabled ☐

┌─ Accent color code in hex (#000000 for white) ─────────────┐
│ #317872   │
└───┘

Auto sync: Enable this feature to automatically update the Ordin website when changes are made to shops and products in the Extenda/Superb backoffice.

Sold out check: Here you have two options: Checkbox or stock value.
- Checkbox: Products have to be manually set to soldout. This is done via a checkbox in the Ordin backoffice
- Stock value: Products are automatically set to sold out, based on their stock value in Extenda/Superb. The end user also can't choose more than what is in stock.

More information about this feature is available in the guide on Sold out and stock values

Customer enabled: Enable this feature if you want Ordin to allow customers to create a profile, view their order history and use loyalty features. This feature is required in order to use the Loyalty feature.

Loyalty enabled: Enable this feature to allow customers to earn and spend loyalty points, use Customer Discounts and more. Read our guide on Loyalty for more details.

Accent color code: Update this value if you want to change the color of the website.

Defualt Order type settings

Define opening hours in Ordin ☑

PICK_UP ☑

Payment flow	payment_needed ▾

Min amount	Max amount
0	

Preptime: **15** ▾

Preorder: **Only when open** ▾

Monday	From: **08:00** ▾ Till: **20:00** ▾ ☑
Tuesday	From: **08:00** ▾ Till: **20:00** ▾ ☑
Wednesday	From: **08:00** ▾ Till: **20:00** ▾ ☑
Thursday	From: **08:00** ▾ Till: **20:00** ▾ ☑
Friday	From: **08:00** ▾ Till: **20:00** ▾ ☑
Saturday	☐
Sunday	☐

EAT_IN ☐

Define opening hours in Ordin: If this feature is disabled, then Ordin will use the opening hours defined in Extenda/SuperbGo. Enable this feature if you want to define different opening hours for different types of ordering directly in the Ordin backoffice.

Order Types (PICK_UP & EAT_IN): Enable the types of ordering that the website should support. For each type of ordering you can define certain options. Enable PICK_UP if you want to allow customers to place orders for take away and pick up the order themselves. Enable EAT_IN if you want to allow customers to order when seated at a table in your store.

Payment flow: The payment flows available for this type of ordering. Payment needed means that the order must be paid online in order to place it. Payment later means that the order can be placed without being paid for. Either means that both options will be made available to the customer.

Min and Max amount: The minimum and maximum amount that an order can have. The amounts are defined in the smallest unit of the store's currency. A minimum amount of 1 EURO would be defined as 100, and a maximum of 350 EURO would be 35000.

Preptime: The amount of time required to prepare an order. This value will affect how close the time of ordering an order can be requested.

Preorder: This value describes when an order can be created relative to when the order should be ready. If "Only when open" is selected, then orders can be placed only when the store is open.
If "For same day" is selected, then orders can be placed for the same day, even before the store is open.
If "X days in advance" is selected, then orders can be placed for X days into the future.

Step 5 / 7

In order for Ordin to be able to sync with the Extenda/Superb API, Ordin needs an access token. In order to get this, the login details of an Extenda/Superb User with App-permissions should be typed into the form. Note, if this users password is changed at a later point, the integration will stop working until the password is updated in Ordin as well.

Extenda

Masteruser (required)

Username

Password

Masteruser: The master user email from Extenda/Superb.

Username: The email of the Extenda/Superb User created for the integration.

Password: The password of the Extenda/Superb User created for the integration.

Step 6 / 7

In order for Ordin to be able to process payments, payment settings need to be defined. Define the default payment settings that new stores should be created with. These can be changed later.

Payment

Adyen	☑
Payment solution	komoku_test (Test) ▾
Money code	Euro (EUR) ▾

AccountId

Stripe	☐

SAVE CHANGES

Adyen / Stripe: Enable the payment provider that you want to use.

Payment solution: Select the payment solution that you want to use. The payment solution is a representation of a connection to a specific Adyen/Stripe account. Most times there'll be a payment solution for a test and production environment. This value can be updated later. Note that the Merchant Id is connected directly to the payment solution.

Money code: Select the currency used by the organization.

Merchant/Account id: Select the merchant id associated with the payment solution that you have selected. All payments made are processed by the selected payment solution and received by the merchant.

When you're done, hit save changes. Read our guide on setting up stores and products in order for Ordin to be able to create menus.

Step 7 / 7

Settings that must configured by an Extenda/Superb administrator:
- POS.Setting.Preorder.Enabled must be true
- Shared.Setting.SynchronizationInterval should be set to 10 seconds. Pusher could be enabled instead.
- If you are dealing with nonfood orders, POS.Setting.PreorderNonfood.Enabled should be true.
- If preorders between shops should be enabled,
- POS.Setting.SendPreordersToOtherShops.Enabled must be true